

**TOWN OF DARIEN
BOARD OF SELECTMEN
REGULAR MEETING
MARCH 11, 2013**

ATTENDANCE: First Selectman Jayme Stevenson; David Bayne, David Campbell,
John Lundeen, Gerald Nielsen.

STAFF: Karl Kilduff, Administrative Officer; Robert Steeger, Director, DPW.

CALL TO ORDER

First Selectman Stevenson called the meeting to order at 7:45 p.m. and stated that the Selectmen as listed were in attendance, and there was a quorum present.

Presentation of Transfer Station Advisory Committee

First Selectman Stevenson thanked the Committee for all their dedication and stated that she has witnessed first hand the amount of research and work that was done with this report. Ms. Allison Stroller, Committee Chair, presented the report as contained in the agenda packet. She gave an overview of the background, objectives and strategies in support of the recommendations, fielded questions, and highlighted the following charts:

Residential Permit Recommendations

- Fees should be increased to \$120 for residents without a hauler, and \$40 for residents with a hauler
- Households should be limited to 3 residential permits per year *(now 97% paid)*
- The above fee covers the first 2 permits. The 3rd permit should be at ½ price
- No change to permit and payment options for Seniors or Abatement applicants

FINANCIAL IMPACT OF PROPOSED RECOMMENDATIONS

# Stickers Purchased (2012)	\$120 No Hauler	\$40 Hauler	TOTAL	%
1	315	1,043	1,358	40.6%
2	488	903	1,391	41.6%
3 or more	274	321	595	17.8%
	1,077	2,267	3,344	100%
Revenues	\$145,680	\$97,100	\$242,780	
2012 Revenues	\$118,470	\$77,078	\$195,548	
Increase in Revenues	\$27,210	\$20,022	\$47,232	

Recommended Operational Improvements

- **Improve Signage – IN PROGRESS**
- **Switch underutilized second compactor to process commercial Single Stream Recycling IMPLEMENTED 2/1/13**

Recommended New Services

- **Recycling Textiles**
 - Exploring avenues to allow recycling of textiles
 - Person-to-Person contracts with USAgain (www.usagain.com)
 - Anticipate revenue ~\$100/ton
 - Anticipate reduction of MSW up to 5% when fully implemented
 - Average 3 years to realize maximum savings
 - **Recycling CFC and other Fluorescent Lights and Ballasts**
 - Northeast Lamp Recycling has a State of CT contract
 - Cost to Town less than \$3,000/year
 - Considered a "Source Responsible" program in the near future by DEEP
-

Mr. Lundeen asked what was meant by other items, such as schools, and Ms. Stoller replied that they are looking into the mandated protocol for recyclables in schools and for other items, such as florescent bulbs. There was a discussion about state mandated source responsible programs and the potential costs to the merchant/consumer for items such as paint.

First Selectman Stevenson asked about the impact on residential and landscapers, and the resulting impediments on DPW. Ms. Stoller emphasized that the intention was to only raise rates moderately so to encourage more recycling by residents. Mr. Steeger noted that there should be not much of an impact on DPW or residents and the recommendation is outlined to generate greater revenues and increase in the percentage of residents that recycle. He added that are aware that they have been deficient to regulations for recycling and the education aspect of the plan provides residents with recycling answers. Mr. Lundeen asked about compost alternatives and stressed the importance of information that is included in the literature on education to provide alternatives for residents.

Ms. Stoller suggested that in letters being sent to landscapers to announce the rates, that there could be a statement on DEEP guidelines to include notice of violation in the language regarding rates. She added that enforcement is a difficult issue, but the intention is to provide incentives to follow procedure and to increase recycling. There was a discussion on legislative initiatives on items such as mattress disassembly and other items that are part of the consumer education program on recycling.

It was noted that the next steps are a public hearing for the proposed resident fee structure. First Selectman Stevenson stated that thanks needs to be directed to City Carting and the local haulers for working collaboratively on this plan, and again kudos to the committee for bringing the groups together with the new Darien Recycling Center program.

FIRST SELECTMAN'S REPORT

First Selectman Stevenson read her report as follows:

My fellow board members join with me in extending our condolences to Kevin Murphy's family and friends. Investigators and family members have been canvassing the platforms every morning in hopes of finding an eye witness, but no one has come forward. On behalf of Kevin's family, I'm urging anyone watching this program who might have witnessed this tragic accident to call the MTA's Police Department at 718-361-2207.

- Met with representatives from CL&P regarding their 5-year tree trimming program. The utility will have 5 crews in Darien for the better part of this year trimming trees along their primary line and lateral line routes. This work has thus far proven to reduce outages by 30-40%.

- Thanks to Representative Terrie Wood for her work on the Mental Health Sub-committee of the Governor's Gun Violence Task Force. She was in attendance, and First Selectman Stevenson asked her to come forward to give an update on the initiatives. Representative Wood explained that she has had the opportunity to serve as co-chair of this sub-committee that has made four recommendations that could become legislation, as follows:

CONSENSUS ITEMS

1. **Mental Health First Aid:** Promote training for teachers, school nurses, school counselors and other community members to help them identify mental illness and respond to psychiatric emergencies.

2. **Mental Health Task Force:** Create a task force to conduct a comprehensive study of Connecticut's mental health system and make recommendations for enhancements to the mental health system for 16-25 year olds. Topics for the task force to pursue may include:

- Improving early intervention and treatment,
- Closing gaps in private insurance coverage,
- Improving case management and follow up,
- Addressing the shortage of psychiatric professionals and specialized services,
- Alternate service delivery and payment models,
- Looking at models of mental health delivery for young adults,
- Creation of a centralized resource center that would serve as an information clearinghouse for individuals and families regarding mental health issues.

Mental Health Sub-Committee –Terrie Wood--Consensus items—continued:

3. Case Coordination Initiatives in Probate Courts: Promote programs that provide case coordination/management for individuals with mental illness, including programs that provide liaisons between the mentally ill and courts, providers, community agencies and family members. For example, Melissa's Project, ACT (Assertive Community Treatment) Teams, and Peer Bridger Programs.

4. American Academy of Pediatrics Collaboration Model: Implement a program similar to the Massachusetts Child Psychiatry Access Project (MCPAP) to train pediatricians to intervene with children who have mental health conditions and prescribe and manage medication when appropriate.

Representative Wood spoke about a course on Mental Health Awareness & First Aid that is being held in Darien at Post 53 on April 26 & May 4 – 2 six-hour training sessions. She added that she took this course herself and highly recommends it for anyone especially in a public service position.

Representative Wood fielded questions from the Board and explained that one of the initiatives from this consensus may be more School security such as School Resource Officers and School Based Health Center programs and involuntary mental health treatment in a comprehensive manner. She explained that the issue is very complex but that issues such as background checks on gun registration forms that require the Chief of Police signature is an example of how this working group is gaining support of the different groups. She added that complicating their work is that the Sandy Hook is still an open investigation and until all information is released and available there is only so much they can address, for example the violent video games. She gave the analogy that soldiers are trained with desensitization training with video games and that is one example that supports legislation to limit such violent games with teens.

First Selectman Stevenson thanked Representative Wood for speaking at tonight's meeting to keep the Town of Darien informed of the work on this sub-committee.

First Selectman Report – continued

- 3/8 — Presented the Board of Selectmen's Budget to the Board of Finance. The BOF will vote on the town budget tomorrow night at 7:30. The meeting will be in the Auditorium. Flood Erosion Control Board — met with the new Chair of EPC, Vickie Riccardo on 3/6 along with Rich Jacobsen, Craig Flaherty, Ed Schmidt, Karen Armour, Joanne Hennessey and Karl Kilduff. We've come to an understanding that EPC's role as the Flood Erosion Control Board will focus on the important work done by the Flood Mitigation Strategy Committee as their work provides, in our collective opinion, a road map for an overall flood mitigation policy. I am very pleased that the EPC will serve as the town body. I want to thank Vickie for working with me on coming to final resolution on this important issue and to all the people who have been involved in the conversation over the past several years.
- Aquarion Meeting — 3/7 — Met with President and VP - inform us that Aquarion is requesting a 16.8% rate increase (20.8% over 3 years) to support capital infrastructure maintenance and improvements. I've asked for detail of their planned spending in Darien.

ADMINISTRATIVE OFFICER'S REPORT

Mr. Kilduff gave his report as follows:

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Weed Beach remediation project is in progress and there is a kick-off meeting this week to get things started with a project timetable.

Health care renewal indicator: there is no indication of change; therefore the Board of Finance will stay with the projected 25% increase.

Parking permit renewals are moving forward with the sale of spaces not renewed, which represent a total of 96 new spaces. Staff meetings will be scheduled to evaluate alternative permit software as part of the on-going evaluation of the procedures.

With regard to 2013-14 budgets, the Public Hearing with the Board of Finance is tomorrow at 7:30 p.m.

PUBLIC COMMENT – None

NEW BUSINESS

Discuss and Take Action on Emergency Contingency Plan for Elections per State Statute

Registrar of Voters Casey Peck and John Visi reviewed the supporting documents provided, as follows:

The Emergency Contingency Plan for Elections has regulations for a model emergency plan to cover emergencies that could occur during an election. This plan was passed by the Regulation Review Committee on September 28, 2012 which is also the effective date of the regulation.

The registrars of voters in consultation with the Town Clerk are to create a similar plan for their respective municipality. This plan must cover at least the following contingencies:

- (1) Solutions for ballot shortages;
- (2) Strategies to implement in the event of
 - (A) A shortage or absence of poll workers,
 - (B) A loss of power,
 - (C) A fire or the sounding of an alarm within a polling place,
 - (D) Voting machine malfunctions,
 - (E) A weather or other natural disaster,
 - (F) The need to remove a poll worker or moderator and to replace such worker or moderator, and
 - (G) Disorder in and around the polling place.

**** MR. BAYNE MOVED TO ACCEPT THE EMERGENCY CONTINGENCY PLAN FOR ELECTIONS PER STATE STATUTE AS PRESENTED.**

**** MR. NIELSEN SECONDED THE MOTION.**

**** MOTION PASSED UNANIMOUSLY.**

Discuss and Take Action

Resolution Authorizing and Directing the Application for a School Construction Grant from the State of Connecticut for the Removal of Underground Storage Tanks

First Selectman Stevenson waived the reading of the proposed resolutions and requested a motion for approval.

RESOLUTION AUTHORIZING AND DIRECTING THE APPLICATION FOR A SCHOOL CONSTRUCTION GRANT FROM THE STATE OF CONNECTICUT FOR THE REMOVAL OF UNDERGROUND STORAGE TANKS

WHEREAS, some of the costs associated with the repair and replacement of oil underground storage tanks are eligible for reimbursement from the State of Connecticut through the Department of Education; and

WHEREAS, certain procedures must be followed to leverage State resources for reimbursement of eligible construction costs; and

WHEREAS, the Darien Board of Selectmen appointed the Darien Board of Education to serve as the Building Committee for this project on October 15, 2012; and

WHEREAS, the Darien Board of Selectmen wish to secure construction reimbursement grant dollars for this project.

NOW THEREFORE BE IT HEREBY RESOLVED that the Darien Board of Selectmen authorizes and directs the Darien Board of Education to apply to the Commissioner of Education and to accept or reject a grant for the repair and/or replacement of oil tanks at Darien High School, Ox Ridge, Royle, Ox Ridge, Holmes and Hindley Elementary Schools.

BE IT FURTHER RESOLVED, that the Darien Board of Selectman hereby authorizes and directs the preparation of the schematic drawings and outline specifications for the replacement of the oil tanks at Darien High School, Ox Ridge, Royle, Ox Ridge, Holmes and Hindley Elementary Schools.

**** MR. LUNDEEN MOVED TO ACCEPT THE RESOLUTION AUTHORIZING AND DIRECTING THE APPLICATION FOR A SCHOOL CONSTRUCTION GRANT FROM THE STATE OF CONNECTICUT FOR THE REMOVAL OF UNDERGROUND STORAGE TANKS AS PRESENTED.**

**** MR. NIELSEN SECONDED THE MOTION.**

**** MOTION PASSED UNANIMOUSLY.**

Discuss and Take Action

Resolution Authorizing and Directing the Application for a School Construction Grant from the State of Connecticut for the Middlesex Middle School Roof Replacement

RESOLUTION AUTHORIZING AND DIRECTING THE APPLICATION FOR A SCHOOL CONSTRUCTION GRANT FROM THE STATE OF CONNECTICUT FOR THE MIDDLESEX MIDDLE SCHOOL ROOF REPLACEMENT

WHEREAS, some of the costs associated with the replacement of the roof for Middlesex Middle School are eligible for reimbursement from the State of Connecticut through the Department of Education; and

WHEREAS, certain procedures must be followed to leverage State resources for reimbursement of eligible construction costs; and

WHEREAS, the Darien Board of Selectmen appointed the Darien Board of Education to serve as the Building Committee for this project on May 7, 2012; and

WHEREAS, the Darien Board of Selectmen wish to secure construction reimbursement grant dollars for this project.

NOW THEREFORE BE IT HEREBY RESOLVED that the Darien Board of Selectmen authorizes and directs the Darien Board of Education to apply to the Commissioner of Education and to accept or reject a grant for the roof replacement of the

original front section of the Middlesex Middle School.

BE IT FURTHER RESOLVED, that the Darien Board of Selectman hereby authorizes and directs the preparation of the schematic drawings and outline specifications for the slate roof replacement at Middlesex Middle School.

First Selectman Stevenson waived the reading of the proposed resolutions and requested a motion for approval.

**** MR. LUNDEEN MOVED TO ACCEPT THE RESOLUTION AUTHORIZING AND DIRECTING THE APPLICATION FOR A SCHOOL CONSTRUCTION GRANT FROM THE STATE OF CONNECTICUT FOR THE MIDDLESEX MIDDLE SCHOOL ROOF REPLACEMENT AS PRESENTED.**

**** MR. NIELSEN SECONDED THE MOTION.**

**** MOTION PASSED UNANIMOUSLY.**

Discuss and Take Action:

Request for Additional Appropriation, Norton Heights Railroad Platform Canopy Extension

Mr. Steeger reviewed the supporting documents and gave an overview of the Railroad Station Capital Improvement Plan that includes extending the canopy sheltering the platform at Noroton Heights Station. He explained that the project includes design of a canopy on the north side (westbound) side of the railroad tracks between the existing canopy at the station building to the staircase at Hollow Tree Ridge Road. Station improvement proposal from TranSystems to prepare design and bidding documents for the canopy are recommended for an appropriation of \$66,000 from the Rail Parking Fund.

**** MR. BAYNE MOVED TO APPROVE THE REQUEST FOR ADDITIONAL APPROPRIATION, FOR THE NOROTON HEIGHTS RAILROAD PLATFORM CANOPY EXTENSION, AS PRESENTED.**

**** MR. NIELSEN SECONDED THE MOTION.**

**** MOTION PASSED UNANIMOUSLY.**

Budget Transfer

Mr. Steeger reviewed the supporting documents and gave an overview of the budget transfer request and explained that it is needed to pursue a solution to the problem as outlined. The amount requested (\$39,000) should provide sufficient funds to investigate the problem and produce construction drawings suitable for bidding purposes. Estimated construction costs developed as part of the proposed engineering work will provide the documentation for a subsequent request for construction funding:

RESOLVED:

That the following transfer of appropriations is approved for referral to the Board of Finance:

<u>From:</u>			<u>To:</u>		
Acct. Number	Account Name	Amount	Acct. Number	Account Name	Amount
10402144-81002	Salaries P.T.	\$6,000	10402144-82007	Professional Services	\$39,000
10402144-82023	Paving Services	15,000			
10402144-83005	Heating Fuel	10,000			
10402144-83021	Salt	4,000			
10407011-83005	Heating Fuel	4,000			
	TOTAL	\$39,000		TOTAL	\$39,000

- ** MR. BAYNE MOVED TO APPROVE THE ABOVE REQUEST FOR TRANSFER OF APPROPRIATION, FOR THE NOROTON HEIGHTS RAILROAD PLATFORM CANOPY EXTENSION, AS PRESENTED.**
- ** MR. NIELSEN SECONDED THE MOTION.**
- ** MOTION PASSED UNANIMOUSLY.**

Department of Public Works

The main equipment storage area on the upper level of the DPW garage dates back to the original facility which was built in the mid 1950's. In 1977 the original floor slab was patched and resurfaced as part of the addition that was constructed at that time. The same area was rehabbed again in 1995 when the last garage expansion was done. Work in 1995 was more extensive and included full removal and replacement of a portion of the original floor slab. Unfortunately there is now ample visible evidence that water and salt are penetrating the protective coating of the floor causing damage to the reinforcing steel and the concrete. Although there is no immediate threat of a total structural failure, these conditions definitely warrant additional investigation now.

- ** MR. NIELSEN MOVED TO APPROVE FOR REFERRAL TO THE BOARD OF FINANCE THE ABOVE TRANSFER AS SUBMITTED.**
- ** MR. BAYNE SECONDED THE MOTION.**
- ** MOTION PASSED UNANIMOUSLY.**

Budget Transfer

<u>From:</u>			<u>To:</u>		
Acct. No.	Account	Amount	Acct. No.	Account	Amount
10704000-86600	Contingency	\$102	10405154-83012	Public Info Material	\$102
	TOTAL	\$102		TOTAL	\$102

Mr. Kilduff referred to the supporting documented that outlined the details of the transfer requested. He explained that the Transfer Station Advisory Committee requested \$924 from the

Selectmen for a one- sided four color insert from the newspaper but has now determined that just printing on one side of the insert does not provide the necessary information. For an additional request of \$102 we can have not only the 6700 copies of the insert printed double sided and inserted into the newspaper and delivered, but we can have 500 extra copies for distribution at the transfer station single stream info boxes and available at public works.

**** MR. LUNDEEN MOVED TO APPROVE THE ABOVE REQUEST FOR
TRANSFER FROM CONTINGENCY AS PRESENTED.**

**** MR. NIELSEN SECONDED THE MOTION.**

**** MOTION PASSED UNANIMOUSLY**

Agenda Review

First Selectman Stevenson stated that she has reviewed the past several meeting agendas and has a list of items as follows:

Post 53 – Report on program and accountability as part of EMS review

Sidewalk Issues: Updates on Hoyt Street – Installation policy review

Legislators – Invite them in for updates on initiatives;

Board of Education – Edgerton property review and update;

Yankee Gas – Public discussion on infrastructure improvements and affordability of business model. Mr. Lundeen added that there is a push for gas generator utilization and this should be a part of this discussion for municipal buildings.

Appointments/Reappointments

Consider and take action on the following re-appointments:

- a) Wynne Shapiro to the Environmental Protection Commission for a 3-year term beginning on July 1 2012 and expiring on June 30. 2015.
- b) Cheryl Greene to the Architectural Review Board for a 4-year term beginning on July 1. 2009 and expiring on June 30, 2013.
- c) Phil Kraft to the Monuments & Ceremonies Commission for a 3-year term beginning on December 1 ..., 2012 and expiring on November 30, 2015.
- d) Charles Scribner to the Monuments & Ceremonies Commission for a 3-year term beginning on December 1,2012 and expiring on November 30, 2015.
- e) Karen Polett to the Monuments & Ceremonies Commission for a 3-year term beginning on December 1, 2012 and expiring on November 30, 2015.

**** MR. NIELSEN MOVED TO APPROVE THE ABOVE RE-APPOINTMENTS
WITH TERMS AS LISTED.**

**** MR. BAYNE SECONDED THE MOTION.**

**** MOTION PASSED UNANIMOUSLY.**

Consider and take action on the following appointment:

- a) Ron Holub to the Monuments & Ceremonies Commission for a 3-year term beginning on December 1, 2012 and expiring on November 30, 2015.

**** MR. NIELSEN MOVED TO APPROVE THE ABOVE APPOINTMENT WITH TERMS AS LISTED.**

**** MR. LUNDEEN SECONDED THE MOTION.**

**** MOTION PASSED UNANIMOUSLY.**

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

Regular Meeting of February 25, 2013

The following changes were requested: Under attendance and thought pages 1-2 Dr. Jose Cara
Page 2: Paragraph 2 Post 53. Paragraph 5: At the end of sentence two, add: and Attorney General George Jepson.

Page 3: Paragraph 1, sentence 4, delete on board and replace with secured; after bid add through Capital Region Purchase Council. Paragraph 2 delete Commission before Director.

**** MR. BAYNE MOVED TO APPROVE THE MINUTES OF THE MEETING OF FEBRUARY 25, 2013 AS AMENDED WITH CORRECTIONS NOTED.**

**** MR. LUNDEEN SECONDED THE MOTION.**

**** MOTION PASSED UNANIMOUSLY.**

OTHER BUSINESS – None

FORTHCOMING MEETINGS

March 11, 2013	Board of Selectmen Regular Meeting at 7:45 p.m.
March 12, 2013	Board of Finance Budget Public Hearing at 7:30 p.m.
March 12, 2013	Planning & Zoning Commission General Meeting at 8:00 p.m.
March 13, 2013	Board of Education Regular Meeting at 7:30 p.m.
March 19, 2013	Board of Finance Regular Meeting at 7:30 p.m.
March 20, 2013	Parks & Recreation Commission Regular Meeting at 7:30 p.m.
March 25, 2013	Board of Selectmen Regular Meeting at 7:45 p.m.

Adjournment

**** MR. NIELSEN MOVED TO ADJOURN.**

**** MR. CAMPBELL SECONDED.**

**** MOTION PASSED UNANIMOUSLY**

The meeting was adjourned at 9:25 p.m.

Respectfully submitted,
Marilyn Knox
Telesco Secretarial Services